**Bubble 1: Junior Infants, Senior Infants, 1st Class, 2nd Class            Bubble 2: 3rd, 4th, 5th, 6th**

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| **Risk Assessment                                      Date:   August 2020                                       .** | | | | |
|  | **Level** | **Risks** | **Control measures** | **Personnel**  **responsible** |
| **Morning**  **Assembly** | **H** | Parents/guardians entering school building  Pupils interacting with pupils from other bubble  Pupils arriving early  Pupils unable to stay in yard because of weather.  Pupils not queueing to hang up coats  Pupils not hand sanitising  Pupils not sitting in their own seats on entry | **Protocols for Daily Morning Assembly: See plan below**  Hand Sanitiser Station will be set up at the top of the ramp.  Line will be spray painting on yard where parents/guardians must drop their children (Infant classes)  Parents/guardians will be encouraged not to send children to school before 9:05  Pupils who arrive to school before 9:05 will proceed to their classroom and sit at their allocated seat.  Pupils from the Junior Room will enter at the front door and pupils from the Senior Room will enter at the back door.  At 9:05 all children who are already in school will proceed to the yard (weather permitting)  Children from the Junior Room will stay in the front yard and Senior Room pupils will stay at the back. During dry weather the classes will be allowed on the pitch on alternative days.  When the bell rings at 9:20 pupils will line up at their designated doors on the spray painted spots.  Teachers must collect class at door.  Children will be reminded to sanitise hands again and will only move towards the hand sanitisation station when the child in front of them has finished.  Children in Senior Room will hang their coats on the back of their chairs.  Children in Junior Room will enter the cloakroom in pods to hang up their coats.  Pupils will enter the classroom and sit at their designated seats.  Fogging machine used throughout school every morning  Teachers to teach  -correct lining up protocols                                -entering and leaving the school                                -sanitising of hands on entry                                -how to use elbows for door handles                                -rules re hand hygiene/respiratory hygiene, staying in seat                                -yard protocols | Principal  Parents/guardians  All teachers  Teacher on yard duty |
| **Dismissal** | H | Social distancing not being maintained by parents/guardians  Late pick ups  Pupils not staying on designated spots | **Daily Dismissal: See Exit Plan below**  All children will sanitise their hands before leaving the school.  At 2:00 Infants will be brought to the yard by their Class Teacher/SNA  Parents/guardians will wait on the ramp or outside the gate.  At 3:00 1st and 2nd class will exit from the front door and wait on their designated spots on the left hand side of the ramp.  The Senior room will exit from the back door at 3 o clock and wait on their designated spots on the right hand side of the ramp.  Children will wait until their parents/guardians arrive to leave the school.  **Actions to be carried out:**  The principal will inform all parents/guardians of these protocols and of the importance of ensuring that they come in time to collect their child.  If a parent is late on a regular basis they will be given a warning from the board. | Class teachers/SNA  Parents/guardians  Principal |
| **SEN** | H | Size of the rooms.  Mixed groups  Teacher has much higher exposure -  Mixed groups -social  Use of materials/resources  SET Moving between classes | **Risk Assessment SEN**  All Special Education teaching will take place in the art room instead of the resource room.  Smaller groups will be created where possible.  Pupils from the same class only if possible  Timetabling of SEN classes to be amended to take account of staggered breaks  Pupils must sanitise hands before entering SET Classroom  SET will use face shields/masks when 1 metre distancing is not possible.  Pupils will have their own Ziplock folders which will contain their books/copies/whiteboard/markers writing materials etc.  After each group a teacher will use sprays and blue roll to wipe down desks and door handles  No team teaching for at least the 1st term to avoid SET moving between classes. Groups will be withdrawn instead. | Special Education Teacher |
| **Junior**  **Classes** | H | Pupils moving around the room  Pupils sharing resources  Pupils entering cloakroom to hang up coats  Pupils/teachers at risk  Correcting work  Sick child  Bookbags  Correction of homework  Class library  Interactive whiteboard | Pupils will be seated using the arrangements suggested by the DES  Teachers to restrict pupil movement around the room as much as possible  Pupils to use their own materials only where possible–No sharing of personal equipment -glue sticks, ruler. Back up materials to be purchased for those pupils who may not be able to     afford same  All pupil resources should clearly be labelled. Parents/guardians to be requested to do this  Pupils will sanitise hands **before and after every activity**. eg using the IWB, art materials, table top activities, aistear.  All toys sprayed down at the end of Aistear.  Pupils will enter cloak room in their pods to hang up/collect their coats  Pupils to have assigned coat hooks  Markings will be on the floor beyond which a child should not go so as to maintain distance between teacher and pupils  Use of perspex, visors and masks for those teachers at risk or for pupils at risk especially during flu/cold season.  All books will remain at children’s desks and will be corrected at the end of the day.  If a child is sick in the classroom they will be brought to isolation area and secretary or SNA will ring parents/guardians.  Children will receive enough books on a Monday to keep them going for the week. These will be collected on Friday and not used again until the following week. Homework folders will be given out on Monday and collected and corrected on Friday.  1st and 2nd class will correct their own homework.  Children will have a number of books available to them each week in their boxes.  Pen for interactive whiteboard to be wiped between each use  Lessons to cover all of the protocols to be taught in September | Class Teacher  Parents/guardians |
| **Senior Class** |  | Pupils moving around the room  Pupils sharing resources  Interactive whiteboard  Pupils/teachers at risk  Correction of homework/School  Class Library  Lining up to enter/exit classroom | Pupils will be seated using the arrangements suggested by the DES  with at least 1m between each pupils and 1 m between the pupil and teacher  Pupils will not move about the class unless to come to the board, to go to the library or to the toilet.  Pupils to use their own materials only where possible–No sharing of personal equipment -glue sticks, ruler. Back up materials to be purchased for those pupils who may not be able to    afford same  All pupil resources should clearly be labelled. Parents/guardians to be requested to do this.  Pupils will be given individual resources where possible  Any resources that require sharing will be shared by the same group/ pod of children each time.  Pupils will sanitise hands **before and after every activity**. e.g using the IWB, art materials, concrete maths lessons  Teachers to restrict pupil movement around the room as much as possible  Markings will be on the floor beyond which a child should not go so as to maintain distance between teacher and pupils  Use of perspex, visors and masks for those teachers at risk or for pupils at risk especially during flu/cold season.  Homework books will be taken out at the allotted time, pupils will self -correct work and return books immediately to their bags  All books/copies requiring correcting will remain at children’s desks and will be corrected at the end of the day.  Pupils will have access to the class library  Only one pupil will be allowed in the library area at anytime  Books will on be return on Monday and Thursday- these will be placed in “Book quarantine” Book Returned on Monday will be returned to the library on Monday and those return on Thursday will be returned to the library on  Importance of teaching kids not to root through the books as they are selecting one  As the child enters the class, they will go directly to their assigned seat  Pupil will not line up at the door .Pupils will exit the class in rows and will keep a distance of at least 1m as they walk  Lessons to cover all of the protocols to be taught in September  If a child is sick in the classroom they will be brought to isolation area and secretary or SNA will ring parents/guardians. |  |
| **Breaks** | H | Pupils not staying in their own groups.  Shortage of space/  Social distancing  Pupils not lining up correctly.    Going out /coming back in    Lunch  Opening lunches/packets/ holding of foods  Water bottles  Children -asthma  Accidents  Footballs/basketballs    Use of bins  Indoor breaks and lunches | The Senior Class will have their small break at 10:50-11:00  Junior Class will have their break from 11:00-11:10  Junior Class will be supervised by class teacher  Senior Class will be supervised by class teacher and SNA  Senior Class will have lunch from 12:20-12:50  Junior Class will have lunch from 12:40-1:10  Ms Laumenech will supervise her class from 12:20-12:30 and have lunch from 12:30-12:50  Ms Carey will supervise yard from 12:30-1:10 and have lunch from 12:10-12:30  Ms O Brien will supervise her class from 12:40-12:50 and have lunch from 12:50-1:10  Anne will supervise yard from 12:30-12:50 and have lunch from 12:50-1:10  Teachers will maintain social distancing in staffroom.  All staff will wipe down staffroom after use.  Children sanitise hands before and after use and going out to the yard.  Children proceed to yard in pods and line up on designated spots when bell rings  **Lessons to be completed on:**  **Lining up  - maintaining  social distancing  -Hand hygiene   -Food hygiene**  **, Yard Rules if sick/hurt**  Parents/guardians will be encouraged to only send food children are able to open themselves..  Teachers are to sanitise hands if asked to open items by the children.  Parents/guardians have to fill water bottles at home, pupils will need to have an extra bottle if they require more water throughout the day.  Pupils must have required inhaler at all times  First Aid kit in yard for injuries  Staff to wear gloves, apron and mask when tending to injured child  If the injury is only a scratch etc, the teacher will use the First Aid box to apply treatment such as plasters/wiping of graze  No basketballs or footballs to be used until further directives from NEPHET/DES  Pedal bins to be ordered  If pupils have to remain indoor for break and lunch due to weather.Pupils will remain in their seats during indoor lunch | All teachers/SNA  Parents/guardians  Teacher on duty  Principal |
| **Toilet** |  | **Students:**  Social distancing in the toilets/Pupils not washing hands  Different classes using the toilets at the same time  Pupils coming in during break times to use toilets  Staff toilet | Parents/guardians encouraged to get children to go to toilet before coming to school/wash hands  Only one child will be allowed in the toilet at a time.  Markers will be placed outside the door in case of another child already being in the toilet.  Taps, light switches and door handles to be sprayed with antiviral spray after breaks by SNA/Secretary  Pupils follow normal procedure for going to the toilet during break/lunch- ask teacher on duty.  Staff to spray taps, door handle, light switch etc after using toilet. |  |
| **Staff-**  **room?Breaks** | M | Size of staffroom  Social distancing not being maintained  Sharing cutlery  Queueing for microwave/dishwasher/water | Those in the high risk category ideally should remain in their own rooms.  The staffroom layout to be reconfigured to maximise usage while maintaining required social distancing.  Staff to use their own utensils as much as possible. Bring into school and bring home.  Maximum numbers in the staffroom  -2 people  Staff to ensure that their own area has been cleaned up after use.  Staff to maintain social distancing while using the microwave/kettle  Staff to sanitise before and after using any items |  |
| **PE +**  **PE equip-ment** | H/M | Sharing of equipment  Social distancing  Equipment  Coaches coming in and mixing between classes. | All pupils to sanitise hands before and after PE sessions  Individual/group equipment to be given where possible  Each teacher to timetable PE so that only one class bubble to be outside for PE at any one time.  All equipment used to be sprayed down after PE session  Any coaches will take full class bubble with no mixing classes. |  |
| **DL equip-ment (Ipads etc)** | H/M | Sharing of devices between classes could lead to transference of virus  Collection and return of devices | All pupils to sanitise hands before and after use of devices  Specific pupils to be assigned to wipe down Chrome books/ipads after the various sessions.  Two children will be responsible for returning devices in each room. |  |
| **Shared Maths/ Science resources cupboards** |  | Transference of virus through shared use  Lack of human resources/time  to clean | Pupils and teachers to sanitise hands before and after use of all materials that might be shared.  Resources to be sprayed after use.  Shared equipment to be sprayed with antibacterial spray before being returned. |  |
| **Class-room Libraries**  **Books/Copies** | H | Transference of virus through shared use | When books are returned they must be left in separate box for 3 days  Importance of teaching kids not to root through the books as they are selecting one  Lesson on hygienic use of materials. |  |
| **SNAs** |  | Crossover from classes./Coughing/sneezing etc/Toileting  Assisting pupils with clothing/school bags/lunches/water bottles/paring pencils  Tactile pupils- OT pupils  Lunch breaks | PPE to be used as much as possible by SNA if they want to.-- use aprons/masks/visors/gloves/sanitisers  Back up supplies will be located in the Isolation Room.  Sanitising hands leaving/entering all rooms |  |
| **Aistear** | H | Using shared materials  Cleaning of materials | Children will remain in their pods for aistear.  Resources will be sprayed with antibacterial spray before being tidied away. |  |